

COFFS HARBOUR BASKETBALL

18th July Meeting Notice and Agenda Coffs Harbour Board of Management

Meeting: Coffs Harbour Basketball Association Board of Management
Convened by: Chair
Attendees: Sam Amos Justin Baldwin Elliott Plater Felicity Cook Natalie Ballard
Michelle Parker Via Zoom Leonie Woodward, Michelle Betland
Location: Sports Central
Date and time: Monday 18th July 1800hrs
Apologies: Ashley Markham
Minutes by: Secretary Natalie Ballard

AGENDA

No.	Agenda item
1	Meeting Open and Welcome: 1819hrs Invited for opening of meeting, RDO JBaldwin CHBA Staff: SHilliar Samos
2	Attendance: Elliott Plater, Felicity Cook, Michelle Parker, Michelle Betland, Natalie Ballard,
3	Apologies Ashley Markham Sue Hilliar Justin Baldwin addressed the meeting: <ul style="list-style-type: none">• Discussed having a meet and greet with the past, present and potential referees. Potential for holding a gala day and invite some older players in and have the referees come to the meeting room first go through teaching points and be court ready.• Referee payments also need to be looked into our referees are paid less than most associations. <p><i>Action Item: Justin to put a referee payment proposal up to the board for endorsement.</i></p>
4	<p><i>Action Item: Meet and greet to be organised for Tuesday 2nd August 430-600.</i></p> Sam Amos addressed the meeting: <ul style="list-style-type: none">• Has conducted a reconciliation of the referee funds for the rep season, \$1800 in the black and still have 3 more rounds.• Action Item: previous recommendations to be forwarded to Sam to assist in developing strategy for next season.• Court Supervisor Vests, potential to use the current vests people know what they stand for and have them printed.• Action Item: Discussion between Ashley Markham and Sam Amos for direction on vests and name badges.• Hoop heights for the next 2 weeks can not move Court 2 and 3 down change to the draw to accommodate U10s games.

- Bandits singlets – all bagged up and have advertised for managers to collect on game day will need assistance for Michelle to hand out prior to tip off.
- Working through Training invoices 16 Girls the only ones still training.
- Uni bookings: with the loss of courts because of the new development Tom Frost happy to work with us need to give an indication of what and when we need courts.
- Draws – getting them out there on Facebook, for Snrs Tuesday and Wednesday and Jnrs Friday and Saturday.
- NCS –Kathryn Buist was looking into nominating the 16M2 – Adam Jones current U16m was unaware they were looking to nominate. If they were going to nominate as a full team they would have to go into the U18 division Natalie to speak with Kathryn.
- Marquee has arrived today and is located in the office, public thanks to be posted to acknowledge the generosity from the Olutayo family who donated and also delivered the Marquee.
- Have had the lock smith in to open the safe to ensure there was nothing in there, cost is extremely high to have it accessed there is no real need to use it to prevent unnecessary costs the safe will not be used and sign posted onto the safe.
- Bench training look at running a couple of courses. Bench course on BNSW website and facebook.

Action Item: sign to be placed on Safe to not be used.

Adoption of Previous Meeting Minutes:

Move: Felicity

Second: Michelle

Passed Unanimously

5 Business Arising Previous Minutes / outstanding items open items:

Correspondence in/out:

- Sporting Schools coaches advertise a lot of stuff not in the portal lots of gaps speak to her to see what she wants to do exactly. Response to clarify with her.
- 6 IAAM follow up let her come back list of the participants and do a mock game on a Saturday or a 1hour training couldn't find any space on the Saturday look to see if we can follow it up. 2 weeks 4 weeks time.
- Sam – office for regional spring holiday break program youth activities. Felicity to forward. Speak to Tracey Moore.
- Referee – Myles Fall, had undertaken the green shirt referee.
- Becoming a referee – Zoe Person the process of becoming.

7 Electronic Voting:

Nil for this period

8 Financial Report:

- Staff Time Sheets -Ash Sam – to be moved to next meeting.

9 Coaching Director Report:

- Felicity to email report for inclusion in Minutes.
- Spring Development dates and rep trials booked in.
- Coach appointments discussed a proposed process.
- Dads and daughters has commenced.

- Aussie hoops coaches approached, and expression of interest been submitted.
- Skills Coaches – nominations received, and expressions of interest gained.

10 Representative Director Report:

- NCS – U12 Girls and U12D2 Boys Natalie to submit a exemption for the U12 boys giving the statistics from the NEJL season.
- Sunshine Conference- Justin and Connie Steve Blake assistant seek a manager.
- NEJL- done and teams progressing to state cup and state champs.
- JPL-last round this weekend and will see who's finals bound.
- Refs-All done.

Action Item: Natalie to submit exemption for U12 boys to see if they are able to participate in the NCS in the U12 category

Referee Director – Still vacant

- Meet and Greet fortnight invitation to be sent to all past, current and potential referees to attend.
- GS Assessments commence.
- Online Courses, participants should receive notification when completed.
- YLM referees have been communicating BNSW to find out who is refereeing the upcoming YLM have not had any responses to correspondence with a number of BNSW Staff. Michelle to follow up with phone call.

Action Item: Michelle to follow up phone call with BNSW staff in relation to YLM referees for upcoming game.

12 Competitions Director Report:

- Teams nominating slow to come in.

General Business:

- Donation of Gazebo – as per correspondence in.
- Enquiry / Clarify when an individual gets a sponsorship for rep. how does it work. Policies of staying together as a team.

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Sponsorship policies. – Sponsorship funds that have not been expended are to be sent back to CHBA for return to sponsor or forwarded next rep season for that player, the funds are for the direct use of the player.

14 Next Meeting Scheduled Meeting 15 August 2022

15 Meeting Closed 2045

Action Item (from Meeting 27 June)	Responsible	Outcome / Progress
Work with the Uni for the 2/8/22 Academy training to allow CCC games to run into evening.	Michelle B Sue	Unable to get Uni Courts the boys and girls will share
Rep and Referee Financials to be reconciled	Michelle B	Completed
Google Forms to be sent out for Skills Academy for Head Coaches and Assistant Coaches	Felicity	Completed and have extended an invitation to association coaches
Communicate with Les regarding his proposal and forward planning.	Natalie	Spoke Les run even age for term

Presentation for Representative teams to be organised – working party	Leonie	Ongoing – venue and date TBC
Approach Justin Baldwin to undertake the RDOs role	Natalie	Leonie followed up and announced on FB.
Sunshine Conference Team Nominations completed and submitted	Natalie	Submitted nomination names to be sent after trials.
Sunshine Conference Trials including Coaches announcements communicated	Felicity	Done Women pushed back
Approach Les Gough, Judy Smith, Kelly Gater as the initial Competitions Committee	Natalie	No Judy les is away
Approach Naomi and Paul to commence working party process	Ash	Completed.
Action Item (From 18 July)	Responsible	Outcome / Progress
Meet and Greet to be advertised / Space booked	Admin Natalie	
Referee Payment Proposal to be submitted to board	Justin	
Signage to be placed on Safe	Sam	
Expression of thanks for donation of gazebo	Leonie	
Bench Course – promotion and encouragement	TBA	